



Republic of the Philippines
PROVINCE OF ISABELA
CITY OF ILAGAN WATER DISTRICT, CCC 090
Maharlika Highway, Brgy. Osmena, City of Ilagan, Isabela
Tel. Fax No. (075) 624-2083 / Tel. No. (078) 323-2310

OFFICE ORDER

OFFICE ORDER No. 041
SERIES OF 2024

CREATION OF CITY OF ILAGAN WATER DISTRICT (CIWD) Review and Compliance Committee (RCC) for Statement of Assets, Liabilities and Net worth (SALN) of Officials and Employees of the CIWD.

In accordance with the review with the review and compliance procedures in filling and submission of SALN's pursuant to CSC Memorandum Circular No.10, s. 2006 (as amended by CSC Resolution No.1300455 promulgated on March 04,2013, the City of Ilagan Water District (CIWD) has created the City of Ilagan Water District (CIWD) Review and Compliance Committee (RCC) for Statement of Assets, Liabilities and Net worth (SALN) composed of the following:

- Chairperson : **SHERWIN B. QUIJANO**
General Manager-C
- Member : **JOSE T. GALACINAO**
Division Manager-C
Administrative and General Services Division
- NORMA O. GARRIDO**
Corporate Budget Specialist A
Finance and Commercial Division
- CHERYLL ANN P. RAZON**
Industrial Relations Management Officer C
Administrative and General Services Division

The RCC for SALN shall perform the following function:

1. Receive and evaluate submitted SALN's of every employee (ensure all fields are filled out with correct information).
2. Prepare list of employees who submitted their SALN, in alphabetical, to be submitted to the Civil Service Commission (CSC), on or before April 15 of every year and to the Ombudsman, copy furnished the employees;

CIWD-COM-001

3. Prepares compliance order to all employees who did not submit their sworn SALN and to all employees who submitted their sworn SALN but with incomplete data.

For your information and guidance.



Engr. SHERWIN B. QUIJANO
General Manager C