

How to avail of the service in **Meter Reading**

STEP	APPLICANT/ CLIENT	SERVICE PROVIDER	DURATION OF THE ACTIVITY (Under Normal Circumstances)	PERSON IN CHARGE	FEES	FORM
1-Day 1 to 6	Zone I-VII	Meter Reading & Billing System (MRBS) gadgets	1 minute per concessionaire	Rogelio A. Cabbab Noel M. Peredo Allen C. Geronimo Jay Anthony Cristobal (Job Order)		Billing Notice
2	Receives copy of Billing Notice	Issues Billing Notice	2 minutes per concessionaire	Rogelio A. Cabbab Noel M. Peredo Allen C. Geronimo Jay Anthony Cristobal- (Job Order)		Billing Notice
3	-	Submit MRBS gadgets to office for downloading	30 minutes	Gretchen May A. San Pedro		Billing statement w/ official receipts
<i>End of Transaction</i>						